

5-24-2007

Board of Trustees Meeting Packet, May 24, 2007

Framingham State University

Follow this and additional works at: <http://digitalcommons.framingham.edu/bot>

Citation

Framingham State University, "Board of Trustees Meeting Packet, May 24, 2007" (2007). *Board of Trustees Packet*. Paper 113.
<http://digitalcommons.framingham.edu/bot/113>

This Minutes is brought to you for free and open access by the Archives and Special Collections at Digital Commons at Framingham State University. It has been accepted for inclusion in Board of Trustees Packet by an authorized administrator of Digital Commons at Framingham State University. For more information, please contact vgonzalez@framingham.edu.

FRAMINGHAM STATE COLLEGE

**BOARD OF TRUSTEES MEETING
ATTACHMENT I**

May 24, 2007

TRUSTEE ACTION ITEM

ACTION ITEM:

**To accept the March 29, 2007 Minutes of the
Framingham State College Board of
Trustees.**

Framingham State College
Board of Trustees
March 29, 2007

Trustees Present: Heffernan, Chair; Gardner, Vice Chair; Boulanger; Haley; Hunt; McGrath; Hiatt; Oliveira; and President Flanagan.

CHAIRMAN'S REPORT

Chair Heffernan called the meeting to order at 7:10 p.m.

Chair Heffernan and the Board of Trustees formally recognized and expressed thanks and appreciation to Joseph P.J. Vrabel, Esquire for over 10 years of service as a member of the Board of Trustees. A dedicated and effective advocate, Joe provided important leadership and commitment to the College and the Commonwealth. On behalf of the Board of Trustees and the College, Chair Heffernan extended best wishes to Trustee Vrabel in his future endeavors. Trustee Vrabel stated that it was a privilege to serve the College and thanked the Trustees and administration for their support throughout his term. Trustee Daniel Haley has been appointed to replace Trustee Vrabel on the Board.

Appointment of Nominating Committee for Officers of the Framingham State College Board of Trustees.

In keeping with the By-Laws of the Framingham State College Board of Trustees, Chair Heffernan appointed Trustees Boulanger(Chair), Hunt and McGrath, to serve on the Nominating Committee for the purpose of selecting nominees to serve as Chair and Vice Chair of the Framingham State College Board of Trustees, effective July 1, 2007 – June 30, 2008. She stated that the report of the Nominating Committee will be made at the May 2007 meeting of the Board of Trustees.

Chair Heffernan reported that the College has sent a roster of current members of the Board of Trustees to the newly established Public Education Nominating Council. Nominees for Board vacancies will be reviewed by the Council with appointments expected by the end of the semester.

APPROVAL OF THE MINUTES

On motion duly made and seconded, it was

VOTED: Unanimously, to approve the January 25, 2007 minutes, with the following correction:

Framingham State College Dashboard Indicators January 2007 (Page 3, Financial Indicators, Paragraph 1, Sentence to read as follows:

The Debt burden ratio has increased as the College has assumed additional debt for student service-related capital renovation projects, although well within an acceptable range.

PRESIDENT'S REPORT

- President Flanagan welcomed Mari Megias, Director of Marketing and Communications, to the College.
- Campus Police Update: Dr. Flanagan reported that a meeting with Vice President Hamel and Chief Medeiros on the safety and security of the Framingham State campus, included a discussion on the issue of firearms to Campus Police. Two-thirds of the Massachusetts State Colleges Campus Police are armed, and a recent *Gatepost* article took the position that firearms should be available in the Police Station. President Flanagan has discussed the issue with Town of Framingham Police Chief Carl, and State Police Lieutenant Rea. A letter articulating a set of conditions and policies to be in place before the campus would consider such a proposal, is in draft form and will be shared as soon as it is finalized.
- President Flanagan reported on selected activities and developments since the January meeting of the Board, including:
 - On March 22nd members of the College's 65 alumni employed at the US Soldier Systems Center in Natick hosted a luncheon and tour for members of the Framingham State College faculty and staff.
 - Commencement plans are underway at the College: Dr. Laurie Boyer, FSC '90, employed at the Whitehead Institute, Massachusetts Institute of Technology, will deliver the Commencement address on May 27th. Rep. Anne Paulson, FSC '58, will receive an Honorary Degree. Senator Karen Spilka and Margaret Guardiani, President of the FSC Alumni Association, will also participate in the ceremony.
 - The College hosted the Board of Higher Education meeting on February 15, 2007.
 - Athletic Programs Review: Consultants who will visit the campus in April are expected to make recommendations to help strengthen the College's athletic programs.
 - Academic Program Development: An MBA Industry Advisory Board has been established, and will be chaired by Ted Welte, President of the MetroWest Chamber of Commerce. The College has arranged a billboard display on Route 9 to highlight the MBA Program. A proposal for an MSN Program in Nursing Education and Nursing Leadership in Development is being prepared and will be sent to the Board of Higher Education shortly.
 - STEM. The College is working with the Board of Higher Education to revise a proposal to support MetroWest STEM Network for the purpose of coordinating and enhancing STEM Education efforts throughout the region.
 - Alumni Receptions hosted by the College in New York City, Washington, and Florida have been very well received.
 - Framingham State College and Mass. Bay Community College hosted a Joint Legislative Breakfast on March 8.
 - Guest Speaker at the Framingham High School Careers Day.
 - President Flanagan continues to meet with academic departments and attend Residence Halls Town Meetings.

ACADEMIC & STUDENT AFFAIRS

- **Presentation on John Stalker Institute.**

Vice President Martin spoke of a number of very active Centers developed and staffed by College faculty for outreach with the community.

Dr. Martin introduced Professors Janet Schwartz, Chair of the Consumer Sciences Department and Professor Patricia Luoto, Director of the John Stalker Institute, who provided an overview on the Institute. The mission of the John C. Stalker Institute is to provide programs on nutrition and health promotion, in support of a comprehensive school health model, using an interdisciplinary, collaborative team approach. The Institute offers conferences, programs, courses, and a lending library all directed to teachers, school food service personnel, health educators, child nutrition professionals, and other members of the Massachusetts school community. Professor Schwartz provided a handout summarizing grant activity for the Department of Consumer Sciences, Food and Nutrition Program.

The Stalker Institute is an excellent example of partnership between the College, the Department of Education, and the community. The Institute will celebrate its twentieth anniversary this fall.

- **Improvements to Summer Orientation**

Associate Vice President Conley reported on Orientation updates, including the creation of a freshman website, with a parallel site for parents. Plans are being made to develop a curriculum for the website over the summer, in an effort to assist first-year students with the transition to college.

- 240 freshmen are enrolled in next year's First-Year Foundations Program.
- Plans are being made to expand the e-Portfolio Program.
- Campus "Super Weekends" are proving popular, and a larger number of students remain on campus to participate in the events.

ADMINISTRATION & FINANCE

Vice President Hamel presented the **FY2008 Budget Request Message Summary** (Attachment II) as follows:

- Operating Support (G.A.A.) based on BHE funding formula.
- Financial Aid increase to restore purchasing power.
- Capital funding to address Strategic Capital Plan priorities.

Dr. Hamel reported that current state support for Framingham State College is the lowest of the state colleges. Formula-based funding has significantly reduced inequitable support since FY2004.

Financial Aid. The Board of Higher Education's FY2008 Budget includes a request for increased funding for restoration and expansion of MassGrant awards. Attachment II includes two graphics to illustrate how additional need-based grants will reduce reliance of loans to meet students' cost of attendance.

FY2008 Budget Recommendations (Attachment III)

The Board of Trustees Finance Committee have reviewed the following FY2008 budget recommendations:

- **Available Funding:** The low level of state funding per student coupled with low fees that are retained by the College results in available funding for general college operations significantly below the segmental average. Since FY2004, calculated Framingham State College "additional annual support if 'available funding' was at segment average" has decreased by \$2.4M.

- **FY2008 Cost Items:** Cost items to be considered in development of the FY2008 budget include the need to address level service costs, prior commitments, and proposed new investment in support of strategic priorities.

Funding sources include State Appropriations that support personnel costs; the College Operations fee for all other general operations costs; other Trust Fund fees for specific programs and services; and, charges for Room and Board.

- **State Appropriation Funding**

FY2008 State Appropriation support is anticipated to provide an additional \$1.2M (5.3% increase) that would be used to cover:

- (a) annualized incremental cost of collective bargaining agreements (Faculty: \$305K – assumed college cost; Staff: \$295K), annualization of full-time temp conversions to tenure track and sabbaticals impact (\$110K), and step raises/salary adjustments/personnel transfers from other trust funds (\$180K) Net \$705K incremental costs accounting for FY07 one-time expenses.
- (b) 2 committed staff positions to support ERP implementation and Development efforts (\$115K) and release time/operations cost for Center for Excellence in Learning and Teaching (\$25K)
- (c) 3 new faculty positions (\$150K) and 3 new senior staff positions (\$165K)

Funding from state appropriations reduces the need to raise fees to cover cost items.

- **College Operations Funding**

Requested incremental funding provided through a \$350 College Operations fee increase will provide support for:

- (a) 3% inflation costs (utilities at 10%) for college general operations (\$470K – net reallocations including selective support for other trust funds)
- (b) Expanded retention initiatives including an additional \$100K in scholarship support and an additional \$150K in Academic Support Grant Program base funding (\$250K)
- (c) New Communications and Marketing initiatives (\$110K); increased support for faculty and staff development/recruiting programs (\$25K), and incremental cost of college contribution to Hemenway Hall renovation project (\$200K)

- **Other Trust Funds Fee Funding**

Other Trust Fund cost commitments include: inflationary expenses to be covered from:

- selected personnel transfers (2.0 FTE) to State Maintenance account
- additional transfer revenue support from College Operations account

- **Residence Hall Funding**

Room rent average increase of \$191 is necessary to cover:

- (a) Collective bargaining and inflationary costs (\$135K)
- (b) Existing debt service commitments escalation (\$83K)
- (c) New debt service support for Residence Hall Repair Program Summer 2007 projects (\$70K)

Need to account for annualization impact and additional debt service in FY2009/FY2010 budgets).

- **Board Funding**

Board charges increase of \$145 is necessary to address:

- (a) Inflationary costs (\$200K)
- (b) Costs associated with food venues expansion study (\$10K)

- **Aggregate Incremental Funding**

Anticipated State Appropriation funding will address anticipated incremental costs associated with collective bargaining agreements and new faculty and staff positions; this funding mitigates the need for student charges increases. College Operations support provides funding for non-personnel inflationary expenses, retention initiatives, and new marketing and capital projects initiatives. Other Trust Fund costs are accounted for through College Operations transfer support. Room rent support provides funding for personnel salary adjustments, inflation expenses, and support for the residence halls' comprehensive repair program. Board charges provide support for food service inflationary costs and venue expansion study.

In summary, commuter students would experience tuition and fee increase of \$350 (6.4%) while resident students would experience tuition and fee, room and board increase of \$683 (5.6%)

- **Projected Cost Comparisons: Day Students**

At the level of recommended fee increases, comprehensive costs for tuition and fees and room and board at Framingham State College are projected to remain (among) the lowest in the state college segment for the AY 2007-2008 year.

The development of the Trust Fund Budget, details of what is proposed here, will be presented for approval at the May meeting of the Board of Trustees.

A meeting of the Board of Trustees Finance Committee will be scheduled prior to the May meeting for discussion on Investment Policy.

CAPITAL MASTER PLANNING INITIATIVE:

- Vice President Hamel led a discussion on the Conceptual Frameworks – Planning Priorities provided by the Department of Capital Asset Management and the Board of Higher Education, as part of the College's Strategic Capital Master Plan. Three approaches were presented: *A Public Face* to emphasize development along Route 9 exposure; *The Front Yard* to emphasize development along State Street, and *A New Spine* to emphasize development along New East-West Spine. A Board of Trustees Sub-committee, including Trustees Gardner, Hunt, McGrath, and Oliveira will meet with President Flanagan and Vice President Hamel for further discussion, and a first draft of a preferred approach will be offered to the campus in June.

PERSONNEL REPORT

Vice President Hamel presented the following Personnel Actions to the Board of Trustees for discussion and approval:

On motion duly made and seconded, it was

VOTED: Unanimously, to approve all Personnel Actions: Appointments; Award of Tenure; Promotions; 3rd Year Reappointments; 4th Year Reappointments; Correction of 4th Year Reappointment; Full Time Temporary Appointments; Resignations.

ENROLLMENT MANAGEMENT

Day Division

- **Accepted Student Program:** Vice President Dooher reported that 1,247 prospective students and their families had confirmed their attendance at the Annual Accepted Student Program on Saturday, March 31st.
- **Tsongas Scholarships Update:** 13 Framingham State College students were among those honored as Tsongas Scholars at a Scholarship Luncheon held at the State House on March 2, 2007.
- **Fall Enrollment Update:** Dr. Dooher reported that freshman applications for fall reflect a 7% decrease from last year at this time, while transfer applications have increased by 6%. To date, admission deposits have been received from 356 students, an increase of 12% over the same period last year.
- **Financial Aid Update:** Dr. Dooher distributed copies of "Financial Aid Summaries by Source." A comparison of the five year period, 2001-2002 to 2006-2007 showed an 8% increase to 70% of the number of students who have borrowed to finance their college education. Over this same time period grant and scholarship assistance from all sources declined by 8% with only 30% of undergraduates receiving such assistance. According to the College Board Annual Trends in College Pricing, Public Four-Year Colleges and Universities in New England ranged from \$11,630 in 1996-97 to \$15,269 in 2006-07 for tuition, fee, room, and board. Framingham State College costs for tuition, fee, room, and board for 2006-2007 is quite competitive at \$12,849.

DEPARTMENT OF GRADUATE & CONTINUING EDUCATION

- **Update on Enrollment.** Dean Castleman reported on strong enrollment figures this spring. Summer registration is underway.
- **MBA Program.** The Department is focusing on marketing the MBA Program by way of direct mailing, advertising in *Newsweek*, Information Sessions, and a billboard on Route 9.
- **Projected Cost Comparisons for DGCE Students.** Dr. Castleman provided Trustees with a handout on Projected Costs Comparisons, including existing and proposed tuition by college, along with per credit costs. At the level of recommended increases, the per credit cost for DGCE tuition and fees at Framingham State College are projected to remain the lowest in the state college segment for the AY 2007-2008 (excluding projected MBA tuition and fees, which would be below the state average). The cost of a typical 48-credit master's program at FSC would be \$9,588 vs. \$12,384 based on the average state cost. The cost for the 48 credit FSC MBA will be \$11,700.

DEVELOPMENT & ALUMNI RELATIONS

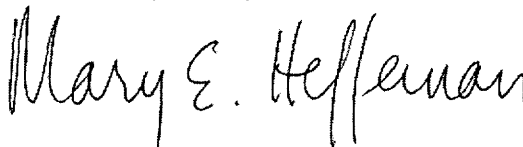
Executive Director of Development and Alumni relations Alan Quebec reported on the following:

- So far this year, annual giving has reached \$834,000, including a \$25,000 endowed scholarship confirmed today.
- College alumni welcomed the President at Receptions in New York, Washington, and Florida during February and March. Plans are underway to host similar receptions on the West Coast in the fall.
- Executive Director Quebec distributed copies of a letter from the Independent Association of Framingham State Alumni concerning 42 Adams Road. A six-month extension to the original two year agreement between the College and IAFSA will end on August 31, 2007. A number of Open meetings have been scheduled to discuss the future of the Alumni House property. Under discussion is a plan to lease the house to the College for one year, with an option to purchase in August 2008.

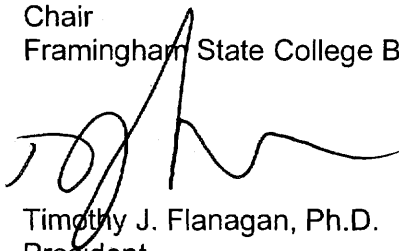
OTHER BUSINESS

There being no further business, the meeting adjourned at 9:50 p.m.

Respectfully submitted,



Mary Beth Heffernan
Chair
Framingham State College Board of Trustees



Timothy J. Flanagan, Ph.D.
President
Executive Secretary, Board of Trustees

FRAMINGHAM STATE COLLEGE

**BOARD OF TRUSTEES MEETING
ATTACHMENT II**

March 29, 2007

TRUSTEE DISCUSSION ITEM

DISCUSSION ITEM: FY2008 BUDGET MESSAGE



FRAMINGHAM STATE COLLEGE

FY2008 Budget Request Message

Operating Support

Financial Aid

Capital Funding

March 8, 2007

Framingham State College FY2008 Budget Request Message Summary

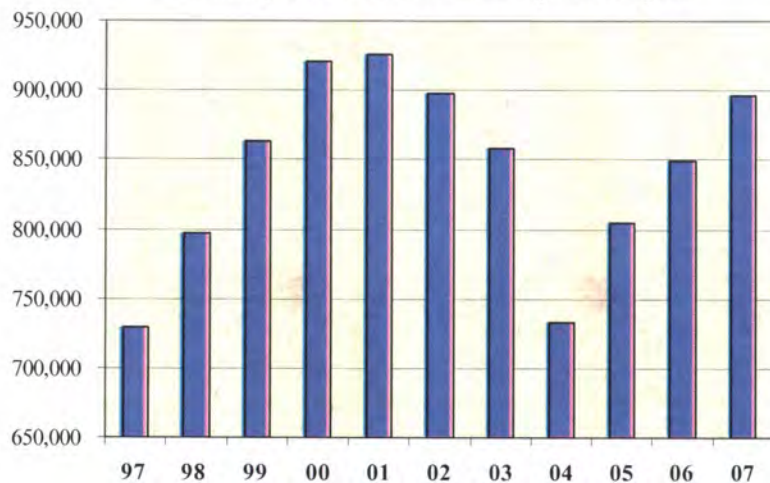
- Operating Support (G.A.A.) based on BHE funding formula
- Financial Aid increase to restore purchasing power
- Capital funding to address Strategic Capital Plan priorities

Operating Support

Current state support for Framingham State College is the lowest of the state colleges.
Formula-based funding has significantly reduced inequitable support since FY2004.

State Appropriations History

U Mass, State & Community Colleges



BHE FY2008 Budget Request Data

State Funding Context

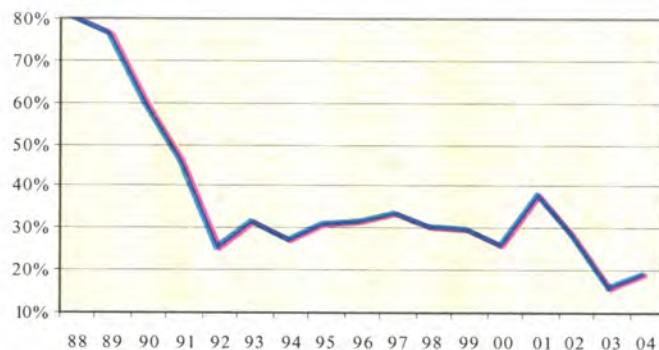
State Appropriation Support per FTE Student

Bridgewater	\$4,830
Fitchburg	\$5,137
Framingham	\$4,501
Mass. Liberal Arts	\$7,493
Salem	\$4,551
Westfield	\$4,698
Worcester	\$4,894
Sister Colleges Average	\$4,822 <i>(excluding MCLA)</i>
Framingham Rank	Lowest
FSC \$ Difference from Avg.	-\$321
FSC % Difference from Avg.	-6.7%

Financial Aid

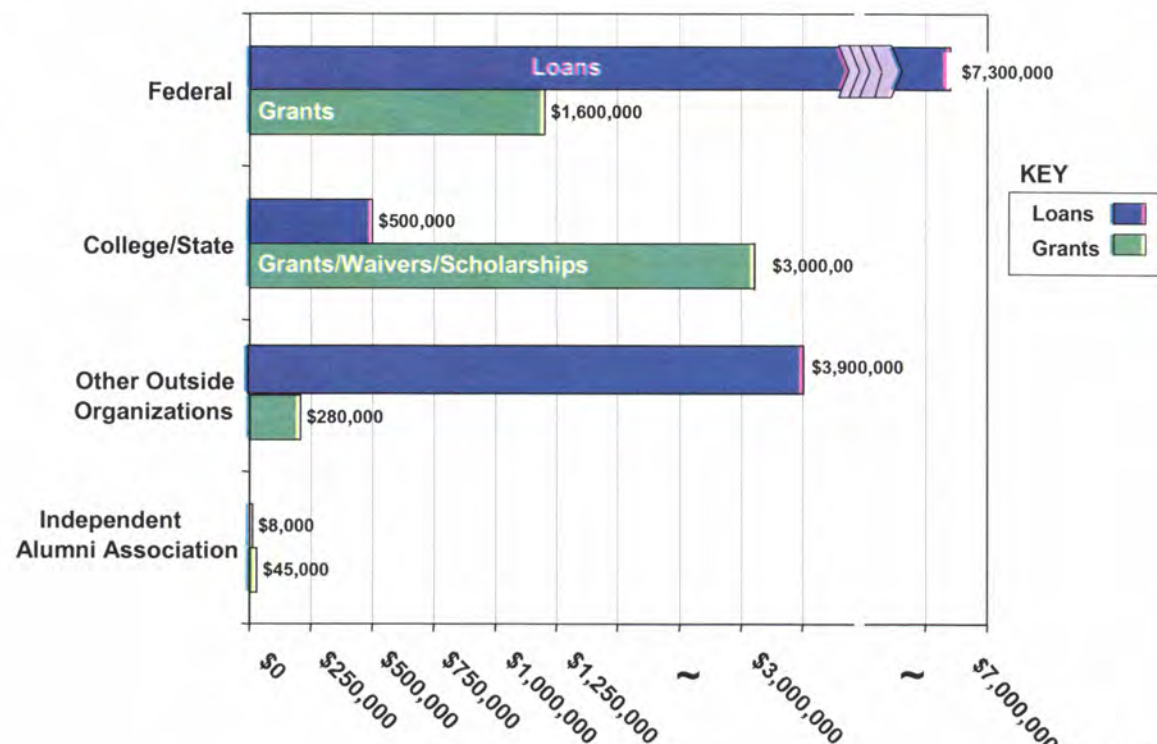
The Board of Higher Education's FY2008 Budget includes a request for increased funding for restoration and expansion of MassGrant awards. Additional need-based grants will reduce reliance on loans to meet students' cost of attendance.

"Buying Power" of State Mass Grant Awards
Ratio of Award to Tuition & Fees



BHE FY2008 Budget Request Data

Framingham State College
Student Financial Aid by Source of Funds – Annual Awards



Capital Funding

A comprehensive system-wide capital planning study (undertaken by BHE and DCAM) has identified in excess of \$2 billion in capital needs at state and community colleges. Without a new bond bill and an increase in annual G.O. spending allocated to higher education, critical life safety, capital adaptation and renewal, and new capacity projects cannot be undertaken.

Division of Capital Asset Management

D · C · A · M

Building for the Commonwealth

DCAM Project Status Report

PROGRAM PHASE

Report Date 29 January 07

Current Phase:

☐
☒

Defining Goals

Evaluation of Alternatives

☐
☒

Information Gathering

Program Finalization

☐

Program Development

Project Number: FRC 0502 DC1

Project Name: Hemenway Hall Mold Remediation Project

Location: Framingham State College, Framingham MA

Study Manager: Schuyler G Larrabee

Client Agency: Framingham State College

Designer: Simpson Gumpertz & Heger

Project Budget : \$8.75 million TPC (not funded)*

Estimated Study Completion: September 2007*

Estimated start date for final design: December 2007

Estimated earliest bid date: March 2008

Estimated earliest date for occupancy: Fall 2008 **

* Funding from BHE contingent on passage of a Bond Bill, and study date contingent on same

** Occupancy date dependent on approach to construction, may be split over two summer work activity periods, which would put project completion to Fall 2009



Framingham State College Capital Renovation Plan

A Comprehensive Strategy and Investment Plan for Capital
Renovation in Support of Mission Priorities

September 2004

Framingham State College-Developed Capital Plan

FRAMINGHAM STATE COLLEGE

**BOARD OF TRUSTEES MEETING
ATTACHMENT III**

March 29, 2007

TRUSTEE DISCUSSION ITEM

DISCUSSION ITEM: FY2008 BUDGET RECOMMENDATIONS



FRAMINGHAM STATE COLLEGE

FY2008 Budget Discussion

**Level Service, Prior Commitments,
and New Investment Support**

March 8, 2007

Budget Highlights

- 3 new full-time tenure track faculty positions (plus full-time temp conversions and sabbaticals impact costs).
- 5 new staff positions (2 prior commitments: ERP Staff, Development; 3 new positions: Institutional Research, Communications Director, Unallocated).
- Additional \$100K in financial aid (aid has increased from \$230K in FY2002 to \$1.25M for FY2008 – including anticipated increased Foundation support).
- Additional \$150K in Academic Support Grants (increase of \$400K since 2004).
- Incremental funding for Student/Administrative Information (ERP) System.
- Capital support for College Center façade project; completion of Dwight Hall renovation project; commencement of Crocker Hall renovation; anticipated Hemenway Hall repairs (Phase I); and Larned, Mann and Peirce residence halls projects. Budgeted spending for one property acquisition per year.
- Funding for salary commitments and anticipated inflationary costs.
- **Assumed State Appropriation increase of \$1.15 Million (5.1%).**
- **Day student costs projected to remain lowest in the state college segment.**
 - *Tuition & Fees increase of \$350 (6.4%); Room & Board increase of \$333 (4.9%).*

Contents

Context for Budget Discussion	1-3
FY2008 Cost Items Matrix	4
Cost Items Funding Sources	
State Appropriations	5
College Operations Fee	6
Other Trust Fund Fees	7
Room Fee/Rent	8
Board Fee/Charge	9
Proposed Aggregate Funding & Fees	10
Projected Student Charges Comparisons	11

Context – State Support

Current state support for Framingham State College is the lowest of the state colleges.

State Funding Context

State Appropriation Support per FTE Student

at FY2007 State Support and FY2006 Annual FTE Enrollment

Bridgewater	\$4,830	
Fitchburg	\$5,137	
Framingham	\$4,501	
Mass. Liberal Arts	\$7,493	
Salem	\$4,551	
Westfield	\$4,698	
Worcester	\$4,894	
Sister Colleges Average	\$4,822	(excluding MCLA)
Framingham Rank	Lowest	
FSC \$ Difference from Avg.	-\$321	
FSC % Difference from Avg.	-6.7%	

Recent State Appropriation Support:

FY2001:	\$22.2 Million
FY2002:	\$22.8 Million
FY2003:	\$21.2 Million
FY2004:	\$18.7 Million
FY2005:	\$19.6 Million
FY2006:	\$20.5 Million
FY2007:	\$22.4 Million

FY2008 Budget Assumption: \$23.5 Million
(5.1% increase)

The current assumption for the level of anticipated state support is based the Governor's FY2008 Budget Recommendation (House 1).

Of note: in FY2004, FSC State Funding per FTE student was \$835 (16.0%) below the segment average.

Context - Cost Comparisons

Comprehensive costs for tuition and fees, room and board at Framingham State College remain the lowest in the state college segment for the current AY2006-2007 year.

State Colleges Student Cost Comparison: AY 2006-2007 Tuition and Fees, Room and Board

	Actual				
	FY07 Resident Tuition and Fees		FY07 Room	FY07 Board	FY07 Total
Bridgewater	\$910	\$4,956	\$4,400	\$2,680	\$12,946
Fitchburg	\$970	\$4,572	\$4,348	\$2,460	\$12,350
Framingham	\$970	\$4,479	\$4,387	\$2,330	\$12,165
Mass. Liberal Arts	\$1,030	\$4,896	\$4,043	\$2,906	\$12,875
Salem	\$910	\$5,120	\$5,380	\$2,590	\$14,000
Westfield	\$970	\$4,980	\$4,268	\$2,400	\$12,618
Worcester	\$970	\$4,570	\$5,372	\$2,500	\$13,412
Sister Colleges T&F Average		\$5,809	\$4,635	\$2,589	\$13,033
Framingham Rank - Sister Colleges	Lowest				Lowest
FSC \$ Difference from Avg.		-\$360	-\$248	-\$259	-\$868
FSC % Difference from Avg.		-6.2%	-5.4%	-9.9%	-6.7%

Of note: in FY2004, FSC Comprehensive Student Charges were \$1,010 (9.7%) below the segment average.

Context – Available Funding

The low level of state funding per student coupled with low fees that are retained by the college results in available funding for general college operations significantly below the segment average.

Combined Support for College Operations

State Appropriation Support plus Retained Fees per Annual FTE Student

	FY07 State Funding per FTE	FY07 Retained Fees	Available Funding per FTE Student
Bridgewater	\$4,830	\$4,956	\$9,786
Fitchburg	\$5,137	\$4,572	\$9,709
Framingham	\$4,501	\$4,479	\$8,980
Mass. Liberal Arts	\$7,493	\$4,896	\$12,389
Salem	\$4,551	\$5,120	\$9,671
Westfield	\$4,698	\$4,980	\$9,678
Worcester	\$4,894	\$4,570	\$9,464
Sister Colleges Average (less MCLA)	\$4,822	\$4,839	\$9,661
Framingham Rank - Sister Colleges			Lowest
FSC \$ Difference from Avg.	-\$321	-\$360	-\$681
FSC % Difference from Avg.	-6.7%	-7.8%	-7.1%
Additional annual support if "Available Funding" was at segment average			\$2,300,000

Of note: since FY2004, calculated FSC "Additional annual support if 'Available Funding' was at segment average" has decreased by \$2.4 million.

FY2008 Cost Items

Cost items to be considered in development of the FY2008 budget include the need to address level service costs, prior commitments, and proposed new investment in support of strategic priorities.

Funding sources include State Appropriations that support personnel costs; the College Operations fee for all other general operations costs; other Trust Fund fees for specific programs and services; and, charges for Room and Board.

Funding Sources/Cost Items			
	<u>Level Service</u>	<u>Prior Commitments</u>	<u>New Investment</u>
State Appropriations	Collective Bargaining Costs	ERP and Development Staff support	New Faculty and Staff Positions
College Operations	Inflationary Costs	Retention Initiatives	Marketing Efforts Capital Renovations Support
Other Trust Funds	Inflationary Costs		
Room Rent	Collective Bargaining Costs/ Inflationary Costs	Debt Service Commitments	Renovation Program – Year 5
Board	Inflationary Costs		Food Venue Expansion Study

FY2008 Cost Items – State Appropriation Funding

FY2008 State Appropriation support is anticipated to provide an additional \$1.2 Million (5.3% increase) that would be used to cover:

- (a) annualized incremental cost of collective bargaining agreements {Faculty: \$305K – assumed college cost; Staff: \$295K}, annualization of full-time time temp conversions to tenure track and sabbaticals impact {\$110K}, and step raises/salary adjustments/personnel transfers from other trust funds {\$180K} (Net \$705K incremental costs accounting for FY07 one-time expenses)
- (b) 2 committed staff positions to support ERP implementation and Development efforts {\$115K} and release time/operations cost for Center for Excellence in Learning and Teaching {25K}
- (c) 3 new faculty positions {\$150K} and 3 new senior staff positions {\$165K}

Note: Funding from state appropriations reduces the need to raise fees to cover cost items.

Cost Items - Anticipated State Appropriation Funding Support

	<u>Level Service</u>	<u>Prior Commitments</u>	<u>New Investment</u>
State Appropriations	Collective Bargaining Costs FTT Conversion Costs Step Increases and Adjustments	New Staff Positions - Development & ERP Center for T&L Release Cost	New Faculty and Staff positions - 3 Faculty - 3 Staff: Institutional Research, Communications Dir., Unallocated
College Operations			
Other Trust Funds			
Room Rent			
Board			
	(a)	(b)	(c)
Incremental Costs	\$705,000	\$140,000	\$315,000
Per FTE Student Cost	\$235	\$45	\$105
Total Fee Increase	\$0		

(state appropriation subsidy mitigates need for student fee support)

Approx. 3,000 Students

FY2008 Cost Items – College Operations Funding

Requested incremental funding provided through a \$350 College Operations fee increase will provide support for:

- (a) 3% inflation costs (utilities at 10%) for college general operations {\$470K - *net reallocations including selective support for other trust funds*}
- (b) expanded retention initiatives including an additional \$100K in scholarship support and an additional \$150K in Academic Support Grant Program base funding {\$250K}
- (c) new Communications and Marketing initiatives {\$110K}; increased support for faculty and staff development/recruiting programs {\$25K}, and incremental cost of college contribution to Hemenway Hall renovation project {\$200K}.

Cost Items - Anticipated College Operations Fee Funding Support

	<u>Level Service</u>	<u>Prior Commitments</u>	<u>New Investment</u>
State Appropriations			
College Operations	Inflationary Costs	Retention Initiatives	Marketing Efforts Capital Renovations Support
Other Trust Funds			
Room Rent			
Board			
	(a)	(b)	(c)
Incremental Costs	\$470,000	\$250,000	\$335,000
Per FTE Student Cost	\$155	\$85	\$110
Approx. 3,000 Students			
Total Fee Increase	\$350		

FY2008 Cost Items – Other Trust Funds Fee Funding

Other Trust Fund cost commitments include:

> inflationary expenses to be covered from

- selected personnel transfers (2.0 FTE) to State Maintenance account
- additional transfer revenue support from College Operations account

Cost Items - Anticipated College Center Fee Funding Support

	<u>Level Service</u>	<u>Prior Commitments</u>	<u>New Investment</u>
State Appropriations			
College Operations			
Other Trust Funds	Inflationary Costs		
Room Rent			
Board			
Incremental Costs	<i>Built into Clg. Ops. and State Maintenance Budgets</i> \$0	\$0	\$0
Per FTE Student Cost	\$0	\$0	\$0
Total Fee Increase	\$0		

Approx. 3,000 Students

FY2008 Cost Items – Residence Hall Funding

Room rent average increase of \$191 is necessary to cover:

- (a) collective bargaining and inflationary costs {\$135K}
 - (b) existing debt service commitments escalation {\$83K}
 - (c) new debt service support for Residence Hall Repair Program Summer 2007 projects {\$70K}
- {Note: need to account for annualization impact and add. debt service in FY2009/FY2010 budgets}.*

Cost Items - Anticipated Residence Hall Rent Funding Support

	<u>Level Service</u>	<u>Prior Commitments</u>	<u>New Investment</u>
State Appropriations			
College Operations			
Other Trust Funds			
Room Rent	Collective Bargaining Costs Inflationary Costs	Debt Service Commitment	Renovation Program
Board	(a)	(b)	(c)
Incremental Costs	\$135,000	\$83,000	\$70,000
Per FTE Student Cost	\$90	\$55	\$46
Total Fee Increase	\$191		1,500+ Students

FY2008 Cost Items – Board Funding

Board charges increase of \$145 is necessary to address:

(a) inflationary costs {\$200K}

(b) costs associated with food venues expansion study {\$10K}.

Cost Items - Anticipated Board Charges Funding Support

	<u>Level Service</u>	<u>Prior Commitments</u>	<u>New Investment</u>
State Appropriations			
College Operations			
Other Trust Funds			
Room Rent			
Board	Inflationary Costs		Food Venue Expansion Study
	(a)		(b)
Incremental Costs	\$200,000		\$10,000
Per FTE Student Cost	\$132		\$10
Total Fee Increase	\$142		1,500+ Students

FY2008 Cost Items – Aggregate Incremental Funding

Summary

Anticipated State Appropriation funding will address anticipated incremental costs associated with collective bargaining agreements and new faculty and staff positions; this funding mitigates the need for student charges increases. College Operations support provides funding for non-personnel inflationary expenses, retention initiatives, and new marketing and capital projects initiatives. Other Trust Fund costs are accounted for through College Operations transfer support. Room rent support provides funding for personnel salary adjustments, inflation expenses, and support for the residence halls' comprehensive repair program. Board charges provide support for food service inflationary costs and venue expansion study.

In summary, **commuter students** would experience tuition and fee **increase of \$350 (6.4%)** while **resident students** would experience tuition and fee, room and board **increase of \$683 (5.6%)**.

Cost Items - Aggregate Support					
	<u>Level Service</u>	<u>Prior Commitments</u>	<u>New Investment</u>	<u>Incremental Cost</u>	<u>per FTE Student Cost</u>
State Appropriations	\$705,000	\$140,000	\$315,000	\$1,160,000	\$0
College Operations	\$470,000	\$250,000	\$335,000	\$1,055,000	\$350
Other Trust Funds				\$0	\$0
Room Rent	\$135,000	\$83,000	\$70,000	\$288,000	\$191
Board	\$200,000		\$10,000	\$210,000	\$142
Incremental Costs	\$1,510,000	\$473,000	\$730,000	\$2,713,000	
Per FTE Student Cost	\$377	\$140	\$166		\$683
(accounting for state appropriation subsidy)					

Projected Cost Comparisons – Day Students

At the level of recommended fee increases, comprehensive costs for tuition and fees and room and board at Framingham State College are projected to remain (among) the lowest in the state college segment for the AY2007-2008 year.

State Colleges Projected Student Cost Comparison: AY 2007-2008

Tuition and Fees, Room and Board

Other State Colleges Projected Costs:

Tuition and Fees inflated at 4.8%; Room rent, 4.9% on average, as approved by MSCBA;

Board costs inflated at 4.0%.

	Projected			
	FY08 Resident Tuition and Fees	FY08 Room	FY08 Board	FY08 Total
Bridgewater	\$6,148	\$5,301	\$2,787	\$14,236
Fitchburg	\$5,808	\$4,503	\$2,558	\$12,869
Framingham	\$5,799	\$4,578	\$2,472	\$12,849
Mass. Liberal Arts	\$6,210	\$4,208	\$3,022	\$13,440
Salem	\$6,319	\$5,549	\$2,694	\$14,562
Westfield	\$6,236	\$4,453	\$2,496	\$13,185
Worcester	\$5,806	\$5,544	\$2,600	\$13,950
Sister Colleges Average	\$6,088	\$4,926	\$2,693	\$13,707
Framingham Rank - Sister Colleges				Lowest
FSC \$ Difference from Avg.	-\$289	-\$348	-\$221	-\$858
FSC % Difference from Avg.	-4.8%	-7.1%	-8.2%	-6.3%

FRAMINGHAM STATE COLLEGE

BOARD OF TRUSTEES MEETING
ATTACHMENT IV

March 29, 2007

TRUSTEE ACTION ITEM

MOTION: To approve all Personnel Actions

PERSONNEL ACTIONS

APPOINTMENTS

Davino, Richard	Director Employer Relations Career Services	Effective: 03/12/2007 Annual Salary Rate: \$58,000.28
Megias, Mari	Director College Communications	Effective: 04/09/2007 Annual Salary Rate: \$92,000.48
Shew, William	Staff Assistant Luminis Systems Analyst IT Services	Effective: 02/20/2007 Annual Salary Rate: \$49,000.12
Sugai, Soledad	Staff Assistant Systems Analyst Programmer IT Services	Effective: 02/19/2007 Annual Salary Rate: \$67,000.44

AWARD OF TENURE

Chen, Robert	Associate Professor Computer Science	Effective: 09/01/2007
Davis, Aline	Assistant Professor Biology	Effective: 09/01/2007
Galvin, Paul	Assistant Professor Psychology & Philosophy	Effective: 09/01/2007
Kali, Audrey	Assistant Professor Communication Arts	Effective: 09/01/2007
Krainz, Thomas	Assistant Professor History	Effective: 09/01/2007
Momen, Abdul	Associate Professor Economics & Business Admin.	Effective: 09/01/2007
Rahman, Sandra	Assistant Professor Economics & Business Admin.	Effective: 09/01/2007

March 29, 2007

Page 2 of 4

AWARD OF TENURE, CONT.

Silver, Ira	Associate Professor Sociology	Effective: 09/01/2007
Van Roo, Brandi	Assistant Professor Biology	Effective: 09/01/2007

FACULTY PROMOTIONS

Alter, Robert	To Associate Professor Communication Arts	Effective: 09/01/2007
Hartwick, Elaine	To Associate Professor Geography	Effective: 09/01/2007
Hibbard, Katherine	To Associate Professor Education	Effective: 09/01/2007
Rahman, Sandra	To Associate Professor Economics & Business Admin.	Effective: 09/01/2007
Rothenberg, Sandra	To Associate Librarian Whittemore Library	Effective: 09/01/2007
Zimmerman, Ellen	To Professor Sociology	Effective: 09/01/2007

PROMOTIONS

Cameron, Shayna	Associate Director Admissions	Effective: 01/01/2007 Annual Salary Rate: \$48,603.36
Cochran, Glenn	Associate Dean Residence Life	Effective: 01/01/2007 Annual Salary Rate: \$77,806.04
Connally, Patricia	Assistant Director Admissions	Effective: 01/01/2007 Annual Salary Rate: \$39,740.48
Lynch, Kathleen	Assistant Director Sports Information Athletics	Effective: 01/01/2007 Annual Salary Rate: \$36,883.60

3RD YEAR REAPPOINTMENTS

Clare, Richard	Associate Librarian Whittemore Library	Effective: Academic Year 2007 – 2008
Freedman, K. Shin	Assistant Librarian Whittemore Library	Effective: Academic Year 2007 – 2008
Harrington, Jason	Assistant Professor Communication Arts	Effective: Academic Year 2007 – 2008
Hartwick, Elaine	Assistant Professor Geography	Effective: Academic Year 2007 – 2008
Kolody, Kelly	Assistant Professor Education	Effective: Academic Year 2007 – 2008
Sjuib, Fahline	Assistant Professor Economics & Business Admin.	Effective: Academic Year 2007 – 2008

4TH YEAR REAPPOINTMENTS

Eck, Lisa	Assistant Professor English	Effective: Academic Year 2007 – 2008
Levandosky, Julie	Assistant Professor Mathematics	Effective: Academic Year 2007 – 2008
Perman, Karen	Assistant Professor Economics & Business Admin.	Effective: Academic Year 2007 – 2008
Prehar, Cynthia	Assistant Professor Psychology & Philosophy	Effective: Academic Year 2007 – 2008

CORRECTION OF 4TH YEAR REAPPOINTMENT

Maibor, Carolyn	Assistant Professor English	Effective: Academic Year 2007 – 2008
-----------------	--------------------------------	---

FULL TIME TEMPORARY APPOINTMENTS

Savini, Lisa	Instructor Chemistry & Food Science	Effective: 01/14/2007 – 05/31/2007 Annual Salary Rate: \$39,340.08
Sellarole, Teresa	Assistant Professor Consumer Sciences	Effective: 01/14/2007 – 05/31/2007 Annual Salary Rate: \$48,620.00

RESIGNATIONS

Chauvet, Violaine	Assistant Professor History	Effective: 08/25/2007
Crowson, Susan	Associate Professor Biology	Effective: 08/25/2007
Eckerle, Julie	Assistant Professor English	Effective: 08/25/2007



FRAMINGHAM STATE COLLEGE

100 State Street, P.O. Box 9101
Framingham, Massachusetts 01701-9101

Office of the President

Tel (508) 626-4575 Fax (508) 626-4002

March 9, 2007

TO: Board of Trustees
FROM: Timothy J. Flanagan, PhD, President
RE: Recommendations for Tenure

Based on a careful review by the Tenure Committee, Department Chairpersons of the various departments, and the Vice President for Academic Affairs, I am pleased to endorse the granting of tenure to the individuals named on the attached list, and recommend your approval of these recommendations.

If you need additional information or have any questions, please feel free to contact me.



FRAMINGHAM STATE COLLEGE

100 State Street, P.O. Box 9101
Framingham, Massachusetts 01701-9101

Office of the President

Tel (508) 626-4575 Fax (508) 626-4002

March 9, 2007

TO: Board of Trustees
FROM: Timothy J. Flanagan, PhD, President
RE: Recommendations for Promotion

Based on a careful review by the Promotions Committee, Department Chairpersons of the various departments, and the Vice President for Academic Affairs, I am pleased to endorse the granting of promotion to the individuals named on the attached list, and recommend your approval of these recommendations.

If you need additional information or have any questions, please feel free to contact me.



FRAMINGHAM STATE COLLEGE

100 State Street, P.O. Box 9101
Framingham, Massachusetts 01701-9101

Office of the President

Tel (508) 626-4575 Fax (508) 626-4002

March 9, 2007

TO: Board of Trustees
FROM: Timothy J. Flanagan, PhD, President
RE: Faculty Reappointments

Based on a careful review by departmental Peer Evaluation Committees, Department Chairpersons of the various departments, and the Vice President for Academic Affairs, I am pleased to endorse the reappointment of the individuals named on the attached list, and recommend your approval of these recommendations.

If you need additional information or have any questions, please feel free to contact me.